

OCA FILE Clearances

OCA 87-5782

16 November 1987

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MEMORANDUM FOR: [REDACTED]  
Senior Training Officer

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FROM: [REDACTED]  
Administrative Officer, OCA

SUBJECT: Detailees on Capitol Hill

1. Per our telephone conversation the other day, we need to get word to such places as the Congressional Fellows Program, Federal Women's Program, and any others who "detail" people to the Congress, to advise Office of Congressional Affairs before they send someone on a detail to Capitol Hill. They also must notify the Office of Security so they will know what clearances they can use on the Hill.

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[REDACTED] They should be in touch with this office so we are aware they are on the Hill.

4. Whatever you can do to get the word to all of these groups would be appreciated.

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Distribution:  
Original - Addressee  
1 - OCA Subject  
1 - JMD Subject  
1 - JMD Chrono  
OCA:JMD:gv (16 Nov 87)